



BOARD OF COMMISSIONERS

Frank R. Rose, Chairman
Reginald C. Boykin, Secretary
Joel E. Levingston, Jr., Commissioner

NOTICE OF MEETING AND AGENDA

BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3 JEFFERSON COUNTY, TEXAS

Will Be Held At

7:30 A.M.

March 19, 2025

at

24460 Highway 124

Hamshire, Texas 77665

A. Meeting called to order.

B. Call Roll

C. Announcement – This Commissioner’s meeting is being recorded for the purpose of transcribing minutes.

D. Public Comments.

Public Comments (3 minutes each)—This is an opportunity for the public to address the Jefferson County Drainage District No. 3 Board of Commissioners regarding agenda items or any concerns not listed. Individuals wishing to speak must complete a comment card and present it to the District’s Administrative Assistant before the meeting begins. Delegation of more than five persons shall appoint one person to present their views before the Board. Each speaker is allowed a three-minute time limit. Those who require a translator to address the Board will be granted six minutes to speak.

1. John LeBlanc – Rollins Road

E. Approve the minutes of the February 19, 2025 meeting.

F. Business Session:

1. Review and Accept Regular District bills from February 28 to March 15, 2025.

2. Consider and Accept the District’s Monthly Financial Report.

F. Business Session: (continued)

3. Consider and Accept the District's Monthly Insurance Summary as presented by Southeast Texas Government Employee Benefits Pool.
4. Acknowledge the receipt and filing of Jefferson County Drainage District No. 3's Investment Schedule for December 2024 and January 2025, pursuant to Section 2256.023 of the Public Funds Investment Act.
5. Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 5.2 -New Employee Orientation Period.
6. Consider and possibly approve revisions to the Personnel Policies Practices and Procedures manual for Section 8.1 Alcohol and Drug Testing Policy for Employees Subject to the Department of Transportation Regulation.
7. Consider and possibly approve revisions to the Personnel Policies Practices and Procedures Manual for Section 13 Retirement.
8. Consider and Approve Cybersecurity Training Enrollment, pursuant to Texas Government Code §2054.5191

G. Equipment Update:

1. General Manager Lavergne to report on progress in purchasing Skid Steer Mulcher
2. Consider and possibly approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Purple Wave Auction.

H. Project Update:

1. Discuss the possible development of a subdivision on Shellhammer & Kiker Rd
2. Discuss the update on Longhorn RV Park
 1. Consider and Approve the proposed deed from Ronny Sprinkle for the conveyance of the ditch within the property boundaries of where the RV Park is being constructed.
3. Completed Projects
 1. Ditch 316 – Todd Rd
4. Projects in Progress –
 1. Ditch 751 – Todd Rd
5. Upcoming Projects
 1. Ditch 203 – Install crossing

I. Meeting Updates

J. Board and Staff comments, no action items.

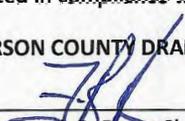
K. Adjournment.

This Notice of Meeting is given and posted pursuant to the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code. Capitalized words and phrases have the meaning given to them in the Act. The Meeting will be held at the Date, Time, and Place stated above. The Board of Commissioners of the Governmental Body will Deliberate upon the items listed in the Agenda above. Any Agenda item is subject to discussion only, action only, or both discussion and action. All portions of the Meeting shall be Open, unless a Closed Meeting is held when permitted, and in the manner specified, by the Act. If the Act permits all or any portion of the Deliberation of an Agenda item to be Closed, the Governing Body may enter into a Closed Meeting whether or not the Agenda item state that a Closed Meeting for such item is anticipated. Agenda items are not required to be considered in the same order as listed in the Agenda. Any agenda item(s) may be tabled for Deliberation at a later Meeting, or removed from the Agenda. Any such tabled or removed Agenda item may be placed on an Agenda for a later Meeting for which Notice has been given and posted pursuant to the Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Commissioners of Jefferson County Drainage District No. 3 is a true and correct copy of said Notice at a place convenient and readily accessible to the general public at all times in its administrative office at 24460 Hwy 124, Hamshire, Texas. This notice can also be viewed via the District's website at <http://jcdd3.org>. This notice remained so posted continuously for at least 72 hours immediately preceding the scheduled time of said Meeting. And further, that a true and correct copy of said notice was furnished to the County Clerk of Jefferson County for posting in the Jefferson County Courthouse.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on January 9, 2025

JEFFERSON COUNTY DRAINAGE DISTRICT No. 3

By: 
Frank R. Rose, Chairman

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 20____ at _____m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the _____ day of _____, 20____.

By: _____
Jefferson County Clerk

Return File Copy To: Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622