



BOARD OF COMMISSIONERS
Frank R. Rose, Chairman
Reggie Boykin, Secretary
Jay Levingston, Jr., Commissioner

NOTICE OF MEETING AND AGENDA

BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3 JEFFERSON COUNTY, TEXAS

FEBRUARY 15, 2023

7:30 A.M.

Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **15TH of FEBRUARY 2023**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.

I. Call to order and take roll.

II. Announcement:

This Commissioner's meeting is being recorded for the purpose of transcribing minutes.
Introduction of new General Manager for the District – Mr. Ruffus Lavergne

III. Public Comments

At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.

IV. Read and Approve minutes from previous meeting.

V. Office Update

- A. Review Regular District Bills January 30 to February 15, 2023
- B. Review Monthly Financial Reports
- C. Review Monthly Insurance Summary
- D. Discuss and Possibly Approve fiscal audit FY2022 as presented by Jana Uribe with Pollans & Cohen, P.C. & Terry Whiddon, CPA with FMW
- E. Discuss and Possibly Approve 2023-24 TWCA Insurance Policy Renewal
- F. Discuss the bank merger between Allegiance Bank and Community Bank effective February 21, 2023
- G. **Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 regarding personnel. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:**
 - (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
 - (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

VI. Equipment/Project Update

- A. Equipment Update
 1. Komatsu 240 trackhoe – Def sensors went out 1/31/2023, they will be replaced under factory campaign and emission warranty.
 2. Discuss & Possibly Approve various Equipment and Improvements to Facility

VI. **Equipment/Project Update (CONT)**

A. Project Update

Projects in Progress

- 1. T. Momin – Tazz RV Park – Hwy 124 & 73
- 2. F. Rose Ditch - E. Hamshire Rd Ditch to Hwy 73
- T. Sain – G. Aubey Estate – E. Hamshire Rd
- S. Aubey – V. Aubey – E. Hamshire Rd
- D. Hale – E. Hamshire Rd
- L. Layton – E. Hamshire Rd

Projects Completed

- 1. J. Levingston – Levingston Ranch Rd, Pipe set, Job Completed

Upcoming Projects

- 1. M. Broussard Property – E. Hamshire Rd
- 2. A. Mitchell – E. Hamshire Rd – Put on hold.
- 3. J. Nelson – Hamshire/Brush Island Rd
- 4. J. Campbell – BTX Energy – Hwy 124 (in conjunction with TAZZ RV work)

B. Mayhaw Bayou Study – Cody Croley, LJA Final Study to be presented.

VII. **New Business**

- A. Meeting Updates
- B. Board Comments
- C. Set Next Meeting Date

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed or executive meeting or session of the Board of Commissioners is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Commissioners at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Commissioners may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551-074 Discuss personnel or to hear complaints against personnel.
- 551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on February 8, 2023.

By: 
Frank R. Rose, Chairman

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 20____ at _____m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the _____ day of _____, 20_____.

By: _____
Jefferson County Clerk

Return File Copy To: Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622

DRAINAGE DISTRICT NO. 3
Jefferson County, Texas

MINUTES OF MEETING

FEBRUARY 15, 2023

7:30 A.M.

A meeting was held February 15, 2023, at 7:30 A.M. in the District's office located at 24460 Hwy 124, Hamshire, Texas. Present were Chairman Frank R. Rose, Secretary Reggie Boykin and Commissioner Joel Levingston, Jr. Also present, Judge Jeff Branick, Jefferson County, Thad Heartfield, DD6 Attorney, Commissioner Michael Sinegal, Pct 3, Cody Croley, LJA Engineering, Jana Uribe, Pollens & Cohen, PC, and Terry Whiddon, Funchess, Mills & White.

1. Meeting was called to order at 7:30 A.M. by Chairman Frank R. Rose. He announced that this meeting was being recorded for the purpose of transcribing the minutes.

2. Minutes of previous meeting were read and approved.

Motion made by: Commissioner Levingston, 2nd by Commissioner Boykin, All vote AYE

3. Public Comments – Judge Branick spoke to the Board in regards to consolidate Drainage District No. 3 and Drainage District No. 6. After the presentation and discussion, he asked that the District's Board hold a meeting after discussing this matter with constituents within the District to discover their opinion. He asked that the Board call for a special meeting to be held before March 10, 2023 to vote on the matter.

4. Office Update -

A. Commissioners reviewed the Districts regular checks written January 31, 2023 to February 15, 2023.

B. Commissioners reviewed the monthly financial report presented by Shanna Verret which showed an ending fund balance of \$1,687,871.65 an increase of \$283,031.26 from last month.

C. Commissioners reviewed the insurance summary that was submitted, showing a profit of \$17,424.74 for active employees and a profit of \$19,947.92 for retirees.

D. A review and discussion was held in regards to the fiscal audit FY 2022 as presented by Jana Uribe with Pollans & Cohen, PC & Terry Whiddon, CPA, FMW. Motion was made by Commissioner Levingston and seconded by Commissioner Boykin to approve the audit as presented. All voted AYE

E. Discussion was held to approve the 2023-24 TWCA Insurance Policy Renewal. Motion was made by Commissioner Boykin and Seconded by Commissioner Levingston to approve the renewal as presented by Shanna Verret. All vote AYE

F. A discussion was held to explain the bank merger between Allegiance Bank and Community Bank to become Stellar Bank as of February 21, 2023. Shanna Verret informed the Board that she had a meeting on February 8, 2023, with Allegiance Bank representative, Kim Hunter and Josh Rodriguez to review the new changes that will be made to the online banking site.

G. No Executive Session

5. Project/Equipment Update –

A. Equipment Update

1. Shanna Verret reported that the Komatsu 240 Trackhoe had DEF sensors go out on January 31, 2023. Waukesha Pearce was contacted and a mechanic was scheduled to come out to make the repairs on Monday, February 6, 2023. This repair is covered under factory campaign and emissions warranty.

2. General Manager Ruffus Lavergne discussed changes and improvements he would like to make to the District's facilities and equipment. No decisions were made on the improvements presented.

B. Project Update –

1. Projects Completed –

- a) D. Tobey – Brush Island Rd is complete
- b) Levingston Ranch – Culvert has been set and ditch cleaned. This project is complete
- c) Tazz RV Park – Clearing of the right-of-way is in progress. A new drainage plan has been submitted to the District and to the County Engineer for review and approval. We are waiting for the County Engineer's recommendations
- d) J. Nelson – Hamshire / Brush Island Rd.
- e) J. Campbell – BTX Energy – Hwy 124

2. Projects in Progress –

- a) Rose Ditch – E. Hamshire Rd – Working on ditch, holding a lot of water on the Aubey property due to high places within the ditch.

3. Upcoming Projects –

- a) M. Broussard Property – E. Hamshire Rd

4. Mayhaw Bayou Study – Cody Croley with LJA Engineering, presented the final study for the Mayhaw Bayou Watershed from I-10 to Hwy 73. According to TXDot policy along with the FEMA Floodplain Administrator, Michelle Falgout, there is to be zero water rise when moving water from Trinity Bay Conservation District, Chambers County, into Jefferson County at I-10 at the upper end of Mayhaw Bayou. According to the study submitted with the parameters that are currently in place this would not meet those criteria.

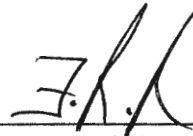
6. New Business –

A. Meeting Updates – Commissioners set special meeting to discuss consolidation of Drainage District No. 3 and Drainage District No. 6

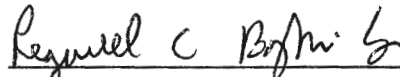
B. No Board Comments

C. Next regular meeting date was set for February 27, 2023 at 4:00pm.

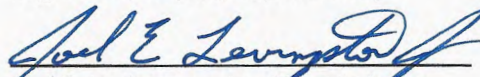
With no further business, meeting adjourned at 9:10 a.m.



Frank R. Rose, Chairman



Reginald C. Boykin, Sr., Secretary



Joel E. Levingston, Jr., Commissioner

Maintenance Operations Fund Expenditures

Date	Num	Name	Split	Credit
01/30/2023	12625	PAYROLL ACCOUNT	Salaries, Auto Allowance, Retirement Contengency	\$ 33,116.53
01/30/2023	ACH	FICA	Payroll Tax Liability	\$ 11,673.78
01/30/2023	ACH	Texas County District Retirement	Employer Premium	\$ 2,915.82
01/30/2023	12626	Amwins Group Benefits, LLC	Insurance	\$ 3,154.80
01/30/2023	12627	Gulf Coast Automotive	Fittings	\$ 11.98
01/30/2023	12628	Centerpoint Energy	Natural Gas	\$ 465.10
01/30/2023	12629	AT & T	Telephone	\$ 119.19
01/30/2023	12630	Windstream	Telephone	\$ 328.50
01/30/2023	12631	Entergy	Electricity	\$ 655.80
01/30/2023	12632	VICTOR INSURANCE MANAGERS INC.	Bonds	\$ 225.00
01/30/2023	12633	Winnie Welding Works	Equipment Rental	\$ 480.00
				\$ 53,146.50
2/15/2023	12636	Southeast Tx Employee Benefit Pool	Insurance	\$ 16,939.73
2/15/2023	12637	Warren Equipment	Filters	\$ 89.64
2/15/2023	12638	Waukesha-Pearce	Filters	\$ 343.65
2/15/2023	12639	Sam's Club	Miscellaneous	\$ 188.45
2/15/2023	12640	Payroll Account	Salaries	\$ 9,638.50
2/15/2023	12641	Southeast Tx Employee Benefit Pool	Life Insurance	\$ 38.55
2/15/2023	12642	Gulfway Lumber	Lumber	\$ 295.00
2/15/2023	12643	Office Depot	Computer & Office Supplies	\$ 2,879.51
2/15/2023	12644	First National Bank - Visa	Communication/Postage/Retirement Cont	\$ 1,529.23
2/15/2023	12645	Stratton's Western Auto	Tools	\$ 552.98

Maintenance Operations Fund Expenditures

2/15/2023	12646	Centerpoint Energy	Natural Gas	\$ 430.33
2/15/2023	12647	AT & T	Telephone	\$ 291.84
2/15/2023	12648	West Jefferson Co. MWD	Water	\$ 34.77
2/15/2023	12649	Hamshire Waste	Waste Disposal	\$ 68.00
2/15/2023	12650	Jux Technologies	Web Hosting	\$ 74.00
2/15/2023	12651	ERS Texas Social Security Program	Dues & Subscriptions	\$ 35.00
2/15/2023	12652	Allison Getz - Tax Assessor	Dues & Subscriptions	\$ 7.50
2/15/2023	12653	Winnie Welding Works	Equipment Rental	\$ 480.00
				\$ 33,916.68
		Total Expenses		\$ 87,063.18

DRAINAGE DISTRICT No. 3 Profit & Loss Budget Performance

January 2023

	Jan 23	Budget	Oct '22 - Jan 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
REVENUES					
101 - Current Taxes	381,199.32	62,660.67	588,970.61	250,642.64	751,928.00
102 - Delinquent Taxes	831.08	666.67	6,225.76	2,666.64	8,000.00
103 - Interest	4,966.56	83.33	16,973.99	333.36	1,000.00
104 - Rendition Penalty	0.00	0.00	0.00	0.00	0.00
106 - Miscellaneous	0.00	0.00	630.62	0.00	0.00
Total REVENUES	<u>386,996.96</u>	<u>63,410.67</u>	<u>612,800.98</u>	<u>253,642.64</u>	<u>760,928.00</u>
Total Income	<u>386,996.96</u>	<u>63,410.67</u>	<u>612,800.98</u>	<u>253,642.64</u>	<u>760,928.00</u>
Gross Profit	386,996.96 ✓	63,410.67	612,800.98	253,642.64	760,928.00
Expense					
1 - SALARIES					
1002 - Clerical	4,197.00	4,197.33	16,788.00	16,789.36	50,368.00
1009 - Dept Head / Foreman	6,395.00	6,395.83	25,580.00	25,583.36	76,750.00
1010 - Commissioners	900.00	900.00	3,600.00	3,600.00	10,800.00
1015 - Extra Help	0.00	3,166.67	0.00	12,666.64	38,000.00
1048 - Equipment Operators/Asst	9,664.00	13,955.58	38,656.00	55,822.36	167,467.00
Total 1 - SALARIES	<u>21,156.00</u>	<u>28,615.41</u>	<u>84,624.00</u>	<u>114,461.72</u>	<u>343,385.00</u>
2 - FRINGE BENEFITS					
2001 - FICA Expenses	3,123.78	2,538.50	8,814.79	10,154.00	30,462.00
2002 - Retirement	2,915.82	1,988.42	8,946.92	7,953.64	23,861.00
2003 - Insurance	20,588.38	23,227.25	74,014.90	92,909.00	278,727.00
2004 - Worker's Compensation	0.00	916.67	190.00	3,666.64	11,000.00
2006 - Auto Allowance	1,650.00	1,650.00	6,600.00	6,600.00	19,800.00
2007 - Retirement Wage Contg					
Vacation Pay	7,380.00		10,332.00		
2007 - Retirement Wage Contg - Other	<u>13,108.53</u>	<u>2,916.67</u>	<u>13,108.53</u>	<u>11,666.64</u>	<u>35,000.00</u>
Total 2007 - Retirement Wage Contg	<u>20,488.53</u>	<u>2,916.67</u>	<u>23,440.53</u>	<u>11,666.64</u>	<u>35,000.00</u>
2008 - Health Ins. Savings Acct	0.00	1,000.00	681.81	4,000.00	12,000.00
Total 2 - FRINGE BENEFITS	<u>48,766.51</u>	<u>34,237.51</u>	<u>122,688.95</u>	<u>136,949.92</u>	<u>410,850.00</u>
3 - MATERIALS & SUPPLIES					
3006 Batteries	0.00	250.00	0.00	1,000.00	3,000.00
3008 Bolts Nuts Nails & Screws	0.00	83.33	0.00	333.36	1,000.00
3009 Antifreeze & Coolant	0.00	166.67	0.00	666.64	2,000.00
3010 Books & Printed Matter	0.00	416.67	459.00	1,666.64	5,000.00
3012 Prints, Maps & Etc	0.00	83.33	0.00	333.36	1,000.00
3014 Chains & Hooks	0.00	66.67	0.00	266.64	800.00
3016 Chemicals Weed Control	0.00	2,166.67	0.00	8,666.64	26,000.00
3018 Cleaners & Solvents	0.00	125.00	0.00	500.00	1,500.00
3019 - Additives & Lubricants	0.00	208.33	0.00	833.36	2,500.00
3020 Metal Culvert Pipe	12,757.00	4,166.67	13,137.00	16,666.64	50,000.00
3022 Copying Supplies	0.00	166.67	0.00	666.64	2,000.00
3027 Electrical Supplies	0.00	250.00	0.00	1,000.00	3,000.00
3030 Fencing Material	0.00	541.67	0.00	2,166.64	6,500.00
3032 Concrete, Sand, Aggregat	0.00	833.33	0.00	3,333.36	10,000.00
3034 Diesel Fuel	0.00	4,166.67	3,941.81	16,666.64	50,000.00
3036 Diesel Fuel ON ROAD	0.00	1,666.67	0.00	6,666.64	20,000.00

DRAINAGE DISTRICT No. 3 Profit & Loss Budget Performance

January 2023

	Jan 23	Budget	Oct '22 - Jan 23	YTD Budget	Annual Budget
3037 Gasoline	0.00	583.33	0.00	2,333.36	7,000.00
3040 Hardware - Misc	0.00	250.00	14.38	1,000.00	3,000.00
3041 Hose & Fittings & Filters	11.98	833.33	11.98	3,333.36	10,000.00
3048 Lumber, Timbers, Rope	0.00	208.33	0.00	833.36	2,500.00
3050 Medical & Safety	41.98	250.00	41.98	1,000.00	3,000.00
3051 Motor Oil & Grease	0.00	833.33	0.00	3,333.36	10,000.00
3056 Paint & Brushes	0.00	83.33	0.00	333.36	1,000.00
3072 Rope Wire Manila & Burlap	0.00	66.67	0.00	266.64	800.00
3073 Spare Parts, Heavy Equip	0.00	83.33	0.00	333.36	1,000.00
3077 Computer Supplies	0.00	125.00	0.00	500.00	1,500.00
3078 Office Supplies	0.00	208.33	284.91	833.36	2,500.00
3080 Steel Angle Iron Rods, Etc	0.00	208.33	0.00	833.36	2,500.00
3083 Tires & Tubes	0.00	750.00	0.00	3,000.00	9,000.00
3084 Minor Equipment	0.00	833.33	0.00	3,333.36	10,000.00
3095 Welding Supplies	0.00	166.67	0.00	666.64	2,000.00
3099 Sundry	65.90	166.67	144.64	666.64	2,000.00
Total 3 - MATERIALS & SUPPLIES	12,876.86	21,008.33	18,035.70	84,033.36	252,100.00
4 - MAINTENANCE & UTILITES					
4001 Cooling and Heating	0.00	83.33	0.00	333.36	1,000.00
4009 Building & Structure	0.00	291.67	0.00	1,166.64	3,500.00
4010 Tractors & Mowers	0.00	1,041.67	0.00	4,166.64	12,500.00
4011 Equipment Repairs	1,006.02	4,166.67	1,840.09	16,666.64	50,000.00
4013 Marine Craft	0.00	166.67	0.00	666.64	2,000.00
4014 - Auto - Truck	0.00	250.00	7.00	1,000.00	3,000.00
4015 Communication Equip	0.00	125.00	0.00	500.00	1,500.00
4020 Miscellaneous	0.00	41.67	0.00	166.64	500.00
4030 Tools	0.00	250.00	0.00	1,000.00	3,000.00
4051 Freight	0.00	25.00	0.00	100.00	300.00
4052 Postage	0.00	41.67	256.00	166.64	500.00
4053 Natural Gas/Butane	465.10	308.33	1,046.73	1,233.36	3,700.00
4054 Telephone	447.69	500.00	1,733.29	2,000.00	6,000.00
4056 Electricity	655.80	500.00	1,737.58	2,000.00	6,000.00
4057 Water & Sewer	28.77	166.67	119.55	666.64	2,000.00
4058 Garbage Waste Disposal	68.00	100.00	272.00	400.00	1,200.00
Total 4 - MAINTENANCE & UTILITES	2,671.38	8,058.35	7,012.24	32,233.20	96,700.00
5 - MISCELLANEOUS SERVICES					
5009 Professional Services	62.00	833.33	187.00	3,333.36	10,000.00
5021 Dues & Subscriptions	68.00	208.33	754.50	833.36	2,500.00
5027 Engineering Fees	0.00	833.33	0.00	3,333.36	10,000.00
5028 Assessor/Collector Fees	0.00	166.67	0.00	666.64	2,000.00
5029 Attorney Fees	0.00	833.33	0.00	3,333.36	10,000.00
5031 Filing, Records & Photos	0.00	8.33	0.00	33.36	100.00
5032 Accounting Services	0.00	41.67	0.00	166.64	500.00
5036 Treasurer Commision	0.00	83.33	1,462.86	333.36	1,000.00
5038 Supplemenal Tax Refunds	0.00	166.67	0.00	666.64	2,000.00
5040 Insurance Autos & Trucks	0.00	500.00	0.00	2,000.00	6,000.00
5041 Insurance Property	0.00	416.67	0.00	1,666.64	5,000.00
5043 Insurance General Liab	0.00	166.67	7.00	666.64	2,000.00
5044 Insurance Official Liab	0.00	166.67	0.00	666.64	2,000.00
5045 Bonds Surety & Notary	225.00	83.33	668.00	333.36	1,000.00
5053 Equipment Rental	480.00	1,416.67	1,440.00	5,666.64	17,000.00
5054 Contract Aerial Spraying	0.00	1,333.33	0.00	5,333.36	16,000.00

DRAINAGE DISTRICT No. 3
Profit & Loss Budget Performance
 January 2023

	Jan 23	Budget	Oct '22 - Jan 23	YTD Budget	Annual Budget
5055 Contract Spraying	0.00	1,500.00	0.00	6,000.00	18,000.00
5062 Travel & Meeting Expense	0.00	66.67	0.00	266.64	800.00
5064 Training & Education	0.00	125.00	100.00	500.00	1,500.00
5074 Independent Auditor Fees	0.00	1,750.00	1,075.00	7,000.00	21,000.00
5095 Bank Service Charges	0.00	250.00	0.00	1,000.00	3,000.00
5098 Appraisal District Fees	0.00	750.00	2,020.90	3,000.00	9,000.00
5099 Sundry	0.00	83.33	0.00	333.36	1,000.00
Total 5 - MISCELLANEOUS SERVICES	835.00	11,783.33	7,715.26	47,133.36	141,400.00
6 - CAPITAL OUTLAY					
6001 Office Machines	1,199.00	375.00	1,199.00	1,500.00	4,500.00
6002 Excavation Equipment	0.00	14,583.33	0.00	58,333.36	175,000.00
6011 Machinery & Equipment	0.00	8,333.33	0.00	33,333.36	100,000.00
6014 Building & Structures	0.00	3,416.67	0.00	13,666.64	41,000.00
6022 Furniture & Fixtures	0.00	416.67	0.00	1,666.64	5,000.00
6042 Auto Truck & Trailer	0.00	4,166.67	0.00	16,666.64	50,000.00
6045 Land/ROW Acquisitions	0.00	416.67	0.00	1,666.64	5,000.00
Total 6 - CAPITAL OUTLAY	1,199.00	31,708.34	1,199.00	126,833.28	380,500.00
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
Total Expense	87,504.75	135,411.27	241,275.15	541,644.84	1,624,935.00
Net Ordinary Income	299,492.21	-72,000.60	371,525.83	-288,002.20	-864,007.00
Other Income/Expense					
Other Expense					
Transfer Account	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	299,492.21	-72,000.60	371,525.83	-288,002.20	-864,007.00

DRAINAGE DISTRICT No. 3
Statement of Cash Flows
January 2023

	<u>Jan 23</u>
OPERATING ACTIVITIES	
Net Income	299,492.21
Adjustments to reconcile Net Income to net cash provided by operations:	
EMPLOYEE PAID EXPENSES:202-0400 Employee Insurance	<u>819.90</u>
Net cash provided by Operating Activities	<u>300,312.11</u>
Net cash increase for period	300,312.11
Cash at beginning of period	<u>1,404,840.39</u>
Cash at end of period	<u><u>1,705,152.50</u></u>

GROUP: DD3 Active
 PERIOD: 1/1/2022-12/31/2022

SUMMARY REPORT

MONTH	PAID MEDICAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID VISION CLAIMS	% OF TOTAL CLAIMS PAID	PAID DENTAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID PRESCRIPTION CLAIMS	% OF TOTAL CLAIMS PAID	TOTAL CLAIMS PAID	ADMIN	TOTAL EXPENSES	BILLED PREMIUM	NET PROFIT/(LOSS)
January	\$ 72,504.79	97.93%	\$ -	0.00%	\$ -	0.00%	\$ 1,535.44	2.07%	\$ 74,040.23	\$ 6,663.62	\$ 80,703.85	\$ 13,712.75	\$ (66,991.10)
February	\$ 13,847.74	62.66%	\$ -	0.00%	\$ -	0.00%	\$ 8,251.28	37.34%	\$ 22,099.02	\$ 1,988.91	\$ 24,087.93	\$ 13,712.75	\$ (10,375.18)
March	\$ 4,781.97	60.19%	\$ 52.00	0.65%	\$ 80.00	0.00%	\$ 3,031.39	38.15%	\$ 7,945.36	\$ 715.08	\$ 8,660.44	\$ 13,712.75	\$ 5,052.31
April	\$ 455.85	9.60%	\$ -	0.00%	\$ 2,340.67	0.00%	\$ 1,953.70	41.13%	\$ 4,750.22	\$ 427.52	\$ 5,177.74	\$ 13,712.75	\$ 8,535.01
May	\$ 297.04	3.37%	\$ -	0.00%	\$ -	0.00%	\$ 8,514.94	96.63%	\$ 8,811.98	\$ 793.08	\$ 9,605.06	\$ 9,776.98	\$ 171.92
June	\$ 887.43	30.47%	\$ -	0.00%	\$ 1,020.00	0.00%	\$ 1,005.38	34.52%	\$ 2,912.81	\$ 262.15	\$ 3,174.96	\$ 13,253.70	\$ 10,078.74
July	\$ 252.87	11.29%	\$ -	0.00%	\$ 400.00	0.00%	\$ 1,587.89	70.86%	\$ 2,240.76	\$ 201.67	\$ 2,442.43	\$ 13,253.70	\$ 10,811.27
August	\$ 2,545.97	-27.93%	\$ -	0.00%	\$ -	0.00%	\$ (11,660.96)	127.93%	\$ (9,114.99)	\$ (820.35)	\$ (9,935.34)	\$ 17,557.03	\$ 27,492.37
September	\$ 7,613.30	74.62%	\$ -	0.00%	\$ -	0.00%	\$ 2,589.08	25.38%	\$ 10,202.38	\$ 918.21	\$ 11,120.59	\$ 16,796.65	\$ 5,676.06
October	\$ 1,554.46	32.60%	\$ -	0.00%	\$ 475.00	0.00%	\$ 2,738.45	57.44%	\$ 4,767.91	\$ 429.11	\$ 5,197.02	\$ 13,712.75	\$ 8,515.73
November	\$ 2,052.66	15.60%	\$ -	0.00%	\$ 209.60	0.00%	\$ 10,894.29	82.81%	\$ 13,156.55	\$ 1,184.09	\$ 14,340.64	\$ 15,254.70	\$ 914.06
December	\$ 63.03	-3.00%	\$ -	0.00%	\$ -	0.00%	\$ (2,162.90)	103.00%	\$ (2,099.87)	\$ (188.99)	\$ (2,288.86)	\$ 15,254.70	\$ 17,543.56
TOTALS	\$ 106,857.11	76.48%	\$ 52.00	0.04%	\$ 4,525.27	0.00%	\$ 28,277.98	20.24%	\$ 139,712.36	\$ 12,574.11	\$ 152,286.47	\$ 169,711.21	\$ 17,424.74
MONTHLY AVERAGE	\$ 8,904.76		\$ 4.33		\$ 377.11		\$ 2,356.50		\$ 11,642.70	\$ 1,047.84	\$ 12,690.54	\$ 14,142.60	\$ 1,452.06
ANNUAL PROJECTIONS	\$ 106,857.11		\$ 52.00		\$ 4,525.27		\$ 28,277.98		\$ 139,712.36	\$ 12,574.11	\$ 152,286.47	\$ 169,711.21	\$ 17,424.74
PROJECTED MONTHLY AVERAGE PER ENROLLEE	\$ 1,484.13		\$ 0.72		\$ 62.85		\$ 392.75		\$ 1,940.45				
PROJECTED MONTHLY AVERAGE PER MEMBER	\$ 989.42		\$ 0.48		\$ 41.90		\$ 261.83		\$ 1,293.63				

GROUP: DD3 Retirees
 PERIOD: 1/1/2022-12/31/2022

SUMMARY REPORT

MONTH	PAID MEDICAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID VISION CLAIMS	% OF TOTAL CLAIMS PAID	PAID DENTAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID PRESCRIPTION CLAIMS	% OF TOTAL CLAIMS PAID	TOTAL CLAIMS PAID	ADMIN	TOTAL EXPENSES	BILLED PREMIUM	NET PROFIT/(LOSS)
January	\$ 346.00	93.26%	\$ -	0.00%	\$ -	0.00%	\$ 25.00	6.74%	\$ 371.00	33.39	\$ 404.39	\$ 1,674.41	\$ 1,270.02
February	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 1.58	100.00%	\$ 1.58	0.14	\$ 1.72	\$ 1,674.41	\$ 1,672.69
March	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 8.14	100.00%	\$ 8.14	0.73	\$ 8.87	\$ 1,674.41	\$ 1,665.54
April	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 27.80	100.00%	\$ 27.80	2.50	\$ 30.30	\$ 1,674.41	\$ 1,644.11
May	\$ 33.74	45.09%	\$ -	0.00%	\$ -	0.00%	\$ 41.08	54.91%	\$ 74.82	6.73	\$ 81.55	\$ 1,740.64	\$ 1,659.09
June	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 10.94	100.00%	\$ 10.94	0.98	\$ 11.92	\$ 1,740.64	\$ 1,728.72
July	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 41.08	100.00%	\$ 41.08	3.70	\$ 44.78	\$ 1,740.64	\$ 1,695.86
August	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 7.46	100.00%	\$ 7.46	0.67	\$ 8.13	\$ 1,740.64	\$ 1,732.51
September	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 2.98	100.00%	\$ 2.98	0.27	\$ 3.25	\$ 1,740.64	\$ 1,737.39
October	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 5.78	100.00%	\$ 5.78	0.52	\$ 6.30	\$ 1,740.64	\$ 1,734.34
November	\$ 24.88	94.03%	\$ -	0.00%	\$ -	0.00%	\$ 1.58	5.97%	\$ 26.46	2.38	\$ 28.84	\$ 1,740.64	\$ 1,711.80
December	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 41.08	100.00%	\$ 41.08	3.70	\$ 44.78	\$ 1,740.64	\$ 1,695.86
TOTALS	\$ 404.62	65.35%	\$ -	0.00%	\$ -	0.00%	\$ 214.50	34.65%	\$ 619.12	55.72	\$ 674.84	\$ 20,622.76	\$ 19,947.92
MONTHLY AVERAGE	\$ 33.72		\$ -		\$ -		\$ 17.88		\$ 51.59	\$ 4.64	\$ 56.24	\$ 1,718.56	\$ 1,662.33
ANNUAL PROJECTIONS	\$ 404.62		\$ -		\$ -		\$ 214.50		\$ 619.12	\$ 55.72	\$ 674.84	\$ 20,622.76	\$ 19,947.92
PROJECTED MONTHLY AVERAGE PER ENROLLEE	\$ 33.72		\$ -		\$ -		\$ 17.88		\$ 51.59				
PROJECTED MONTHLY AVERAGE PER MEMBER	\$ 33.72		\$ -		\$ -		\$ 17.88		\$ 51.59				

WARRANTY

Member: Jefferson County Drainage District #3

TO: TEXAS WATER CONSERVATION ASSOCIATION RISK MANAGEMENT FUND (the "Fund")

This warranty shall confirm that the information contained in the 2023-2024 Fund Year Risk Exposures Update completed and signed February 15, 2023, and presented to the Fund as the basis for (Date Exposure Update was signed)

which renewal coverage would apply, remains unchanged as of the date indicated below and there is no additional information which would need to be added to that exposure update in order to make it currently complete. This warranty is given as consideration for the offer of renewal coverage by the Fund.

This is declare and confirm that as of February 15, 2023 no fact, circumstance, (Today's Date)

or situation indicating the probability of an occurrence, claim, wrongful act, or action against which indemnification or payment is or would be afforded by the proposed insurance is now known to the Member's Fund Contact as set forth in the Interlocal Agreement between the Member and Fund and said Fund Contact has made a diligent effort to ascertain whether or not an actual or probable claim or action exists. It is agreed by all concerned that if there be actual knowledge of any such occurrence, claim, wrongful act, fact, circumstance, or situation, and it is not disclosed in the exposure update, any claim or action subsequently emanating therefrom shall be excluded from coverage under the proposed insurance.

It is further agreed by all concerned that knowledge or notice of an occurrence, claim, or wrongful act by an agent, servant or employee of the Member shall not in itself constitute no knowledge or notice to the Member, unless the Member's Fund Contact, as designated in the Interlocal Agreement, shall have received notice thereof from its agent, servant, or employee. The Fund Contact shall have a duty to make reasonable and diligent inquiry in this regard. The inadvertent failure of an agent, servant, or employee of the Member to notify the Fund of any occurrence, claim, or wrongful act of which he or she has knowledge shall not invalidate the proposed insurance.

SIGNED: 
Frank R. Rose

DATE: February 23, 2023

TITLE: Chairman

**SUPPLEMENT TO
INTERLOCAL AGREEMENT
TEXAS WATER CONSERVATION ASSOCIATION
RISK MANAGEMENT FUND**

In consideration of the Member's request for payment of additional benefits and in further consideration of the Fund's agreement to pay such benefits, the Interlocal Agreement between the Fund and the Member effective the 25 day of August, 1991, is amended by adding thereto the applicable coverages set forth below.

Volunteers — If a resolution of the Board of Trustees of the Member has been adopted providing coverage for volunteers as required by law, such volunteers, while acting within the course and scope of their official duties, shall be covered by the Interlocal Agreement as any other employee of the Member political subdivision.

Elected/Appointed Officials — If a resolution of the Board of Trustees of the Member has been adopted providing coverage for elected officials as required by law, such elected officials while acting within the course and scope of their official duties, shall be covered by the Interlocal Agreement as any other employee of the Member political subdivision.

The Member agrees to pay the premium for the payroll classifications set forth below.

Description of Group of Employees

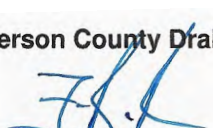
- | | | |
|-------------------------------------|-----------------------------|----------------------------------------------------------------------------------------|
| <input type="checkbox"/> | Elected/Appointed Officials | Code 999989 |
| <input type="checkbox"/> | Volunteers | Payroll classification corresponding to type and nature of work done by the volunteer. |
| <input checked="" type="checkbox"/> | Decline Coverage | |

The Member agrees to report to the Fund, in writing on an annual basis or from time-to-time as new people are added, the names, positions, beginning date of service, ending date of service (if applicable), and salary/compensation or the equivalent minimum payroll base of the persons covered under this Supplement. The Member agrees that adequate premium for the above exposures must be collected by the Fund. Therefore, the Member agrees that unless greater compensation is actually received, the minimum reportable annual compensation for premium computation purposes on each person covered under this Supplement shall be \$3,120.

This Supplement shall be subject to all the terms, provision, and conditions of the Interlocal Agreement, and nothing herein contained shall vary, alter, or extend any term, provision, or condition of the Interlocal Agreement except as herein specifically stated.

Effective Date of this Supplement: July 1, 2023 This Supplement Expires: June 30, 2024

Contract Number: **65**

<p>MEMBER:</p> <p>Jefferson County Drainage District #3</p> <p>By: <u></u> Frank R. Rose <small>Signature of Authorized Member Official</small></p> <p>Title: <u>Chairman</u></p> <p>Date: <u>February 15, 2023</u></p>	<p>FUND:</p> <p>Texas Water Conservation Association Risk Management Fund</p> <p>By: _____ <small>Signature of Authorized Fund Official</small></p> <p>Title: <u>Secretary</u></p> <p>Date: _____</p>
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