

MINUTES OF MEETING

OCTOBER 18, 2023

7:30 A.M.

A meeting was held October 18, 2023, at 7:30 A.M. in the District's office located at 24460 Hwy 124, Hamshire, Texas. Present were Chairman Frank R. Rose, Reggie Boykin, Secretary and Commissioner Joel Levingston, Jr.

1. Meeting was called to order at 7:30 A.M. by Chairman Frank R. Rose.
2. He announced that this meeting was being recorded for the purpose of transcribing the minutes.
3. There were no Public Comments
4. The Minutes of September 20, 2023 meeting were approved on a motion made by Commissioner Levingston and seconded by Commissioner Boykin. All voted Aye.

5. Office Update -

- A. Commissioners reviewed and accepted the Districts' regular checks written September 30, 2023 to October 15, 2023. Motion was made by Commissioner Levingston, seconded by Commissioner Boykin. All voted Aye.
- B. Commissioners reviewed and accepted the monthly financial report presented by Shanna Verret which showed an ending fund balance of \$1,354,690.12 a decrease of \$57,148.81 from last month. Motion was made by Commissioner Boykin and seconded by Commissioner Levingston. All vote Aye
- C. Insurance summary from January to August 2023 was presented by Shanna Verret. The active employees have a profit of \$56,965.06 and retirees show a profit of \$12,581.86. Motion was made by Commissioner Levingston and seconded by Commissioner Boykin to accept the insurance summary as presented. All vote AYE.
- D. Shanna Verret presented the new employee paid insurance benefits as presented by Allstate for Critical Illness, Cancer Insurance and Hospital Indemnity Insurance. This is a voluntary plan that employees and Commissioners can be enrolled into at the time of Open Enrollment with SETGEBP.
- E. Upon a motion made by Commissioner Levingston and seconded by Commissioner Boykin to approve a budget amendment FY2023. The amendment would transfer the following amounts to the respective categories. All Voted AYE.

MOVE FROM		MOVE TO	
MISCELLANEOUS SERVICES		MISCELLANEOUS SERVICES	
5054- CONTRACT AERIAL SPRAYING	\$1200.00	5021-DUES & SUBSCRIPTIONS	\$1200.00
TOTAL	\$1200.00	TOTAL	\$1200.00

- F. Upon a motion made by Commissioner Levingston and seconded by Commissioner Boykin to approve a budget amendment FY2024. The amendment would transfer the following amounts to the respective categories. All Voted AYE.

MOVE FROM		MOVE TO	
SALARIES		SALARIES	
1015 – EXTRA HELP	\$2000.00	1048-EQUIPMENT OPERATOR & ASST	\$2000.00
FRINGE BENEFITS		FRINGE BENEFITS	
2007- RETIREMENT/WAGE CONT.	\$360.00	FICA EXPENSE	\$200.00
		EMPLOYEE'S RETIRMENT	\$160.00

- G. A motion was made by Commissioner Boykin and seconded by Commission Levingston to pass a resolution approving the 2023 Certified Tax Roll in the amount of \$294,479,318. All vote AYE
- H. There was no executive session.

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6. Equipment/Project Update –

A. Equipment Update

1. After presenting the quotes from Komatsu and John Deere, the Commissioners approved General Manager Ruffus Lavergne to continue researching options to replace the Takeuchi TB260 Mini-X and getting valuations on a trade-in value. The purchase for a new larger mini-x will be done through the Buy Board Program.

B. Project Update –

1. General Manager Ruffus Lavergne informed the Board of a meeting with a landowner on Hamshire Rd about a new RV park installation. Landowner is still in the beginning stages of permitting and land clearing for this project.

2. Work Progress

Projects Completed –

- a) N. Marenco – Sattler Rd – Install Crossing
- b) E. Toribio – Englin Rd – Crossing set
- c) D. Phend – Hwy 73 – Cleaned ditch
- d) H. Clubb – Wilber Rd – Ditch 124-1 – Set pipe
- e) H. Clubb – Old Big Hill Rd – Removed tree from the bayou

Projects in Progress –

- a) J. Levingston – Camellia Dr
These projects will continue once the mini x is replaced
- b) R. Byerly – Englin Rd
- c) V. Wright – Vincent Rd
- d) B. Bundick – Vincent Rd

Upcoming Projects – These jobs will require the mini x to perform the clearing of brush and cleaning of the ditches

- a) B. Fischer – Wise Rd
- b) N. Mitchell – E. Hamshire Rd
- c) C. Rollins – Coon Rd

7. New Business

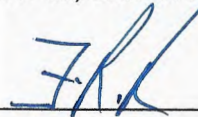
A. Meeting updates –

- 1. Dunn Subdivision, October 18, 2023, 9:30a.m., DD3 Office
- 2. Dade Phelan Reception – October 19, 2023, 5:30-7:30pm Griffith Ranch

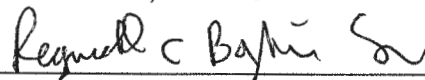
B. No Board Comments

C. The next regular meeting date is set for Wednesday, November 15, 2023 at 7:30a.m.

With no further business, meeting adjourned at 8:10 a.m.



Frank R. Rose, Chairman



Reginald C. Boykin, Sr., Secretary



Joel E. Levingston, Jr., Commissioner