



BOARD OF COMMISSIONERS  
Frank R. Rose, Chairman  
Reggie Boykin, Secretary  
Jay Levingston, Jr., Commissioner

## NOTICE OF MEETING AND AGENDA

### BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3 JEFFERSON COUNTY, TEXAS

MARCH 22, 2023

7:30 A.M.

Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **22ND of MARCH 2023**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

**Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.**

I. **Call to order and take roll.**

II. **Announcement:**

This Commissioner's meeting is being recorded for the purpose of transcribing minutes.

III. **Public Comments**

*At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.*

**REQUEST TO SPEAK: LeRoy McCall, Jr.**

IV. **Read and Approve minutes from February 15<sup>th</sup> and February 27<sup>th</sup> meeting.**

V. **Office Update**

A. Review and Accept Regular District Bills February 28 to March 15, 2023

B. Review and Accept Monthly Financial Reports

C. Budget Amendments FY2023

D. Review and Accept Monthly Insurance Summary

E. Review Property Appraisal Report presented by HCA Asset Management for TWCA

F. Discuss and Approve IFB-23-0419/SV Sale of Excavator, Equipment, Implements & Miscellaneous Items

G. Discuss and possibly approve contacting and/or hiring a Grant Writer, Engineering Firm and Attorney to represent the District for upcoming projects

H. Discuss and possibly approve contract with Gulf Coast Services

I. **Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 regarding personnel. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:**  
**(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or**  
**(b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.**

VI. **Equipment/Project Update**

A. **Equipment Update**

1. Komatsu 200 track hoe – Hydraulic line replaced.

2. Takeuchi Mini Excavator – Hydraulic line replaced on Mulcher Head

**VI. Equipment/Project Update (CONT)**

**A. Equipment Update (cont)**

3. Discuss & Possibly Approve various Equipment and Improvements to Facility

- A. Security Cameras
- B. Electric Gate
- C. Janitorial Services
- D. Kubota UTV w/ Spray Rig
- E. Mulcher/Chipper Head for Komatsu 240

**B. Project Update**

**Projects Completed**

- 1. Rose Ditch and surrounding landowners from E. Hamshire Rd following ditch along through Aubey property to Gallier Rd.
- 2. J. Nelson – Hamshire/Brush Island Rd
- 3. J. Campbell – BTX Energy – Hwy 124
- 4. O. Williams – Azela Dr.

**Projects in Progress**

- 1. Rose Ditch – Continued on through to Wilber Rd – Need PAA signed by several more landowners, had one refusal
  - A. R. Sharif – Wilber Rd
  - B. K. Bailey – Wilber Rd
  - C. M. Broussard – E. Hamshire

**Upcoming Projects**

- 1. D. Clubb – Big Hill Rd
- 2. D. Elrod – Hwy 124
- 3. K. Miguez – Rollins Rd

**C. Tazz RV Park – Discuss County Engineer Comments on plans**

**VII. New Business**

- A. Meeting Updates**
- B. Board Comments**
- C. Set Next Meeting Date**

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If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed or executive meeting or session of the Board of Commissioners is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Commissioners at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Commissioners may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551-074 Discuss personnel or to hear complaints against personnel.

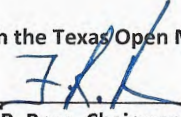
551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

**NOTICE OF MEETING AND AGENDA  
MARCH 22, 2023– 7:30 A.M.**

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on March 16, 2023.

By:   
Frank R. Rose, Chairman

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

By: \_\_\_\_\_  
Jefferson County Clerk

**Return File Copy To:** Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622