



BOARD OF COMMISSIONERS
Frank R. Rose, Chairman
Reggie Boykin, Secretary
Jay Levingston, Jr., Commissioner

NOTICE OF MEETING AND AGENDA

BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3 JEFFERSON COUNTY, TEXAS

OCTOBER 19, 2022

7:30 A.M.

Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **19TH of OCTOBER 2022**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.

I. **Call to order and take roll.**

II. **Announcement:**

This Commissioner's meeting is being recorded for the purpose of transcribing minutes.

III. **Public Comments**

At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.

IV. **Read and Approve minutes from previous meeting.**

V. **Office Update**

- A. Review Regular District Bills September 30 to October 15, 2022
- B. Review Monthly Financial Reports
- C. Review Monthly Insurance Summary
- D. Consider and approve 2022 Certified Tax Roll Summary
- E. Consider and possibly approve job description and duties for General Manager/Superintendent position
- F. Consider and possibly approve Jefferson County Infrastructure Requirements for Manufactured Home Rental Communities
- G. Discuss and approve GASB 75 Audit with Milliman
- H. Discuss update on Allegiance Bank and Community Bank Merger
- I. **Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 regarding personnel. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:**
 - (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or**
 - (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.**

VI. **Project/Equipment Update**

- A. Equipment Update
 - a. Mini Excavator

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VI. Project/Equipment Update (cont)

B. Project Update

1. Projects Completed

- a. S. Juranka – Burr Ln
- b. T. Hebert – Brush Island Rd
- c. R. Revia – Brush Island Rd

2. Projects in Progress

- a. D. Tobey – Powers Rd
- b. C. Griffith – Brush Island Rd

3. Upcoming Projects –

- a. M. Broussard Property – E. Hamshire Rd
- b. F. Rose Ditch - E. Hamshire Rd Ditch to Hwy 73
 - i. T. Sain – G. Aubey Estate – E. Hamshire Rd
 - ii. S. Aubey – V. Aubey – E. Hamshire Rd
 - iii. D. Hale – E. Hamshire Rd
 - iv. Need L. Layton to sign agreement
 - v. Need J. Bartelli to sign agreement
- c. J. Levingston – Levingston Ranch Rd
- d. C. Reneau - Todd Rd
- e. A. Mitchell – E. Hamshire Rd

4. Mayhaw Bayou Study – L J A Study Extension Request

5. Consider and possibly approve drainage system for Tazz RV Park – Hwy 124 & 73

VII. New Business

- A. Meeting Updates – DD6 – Regional Watershed Study – Tuesday, October 25th, 2022 at 5:30pm Beaumont Event Center
- B. Board Comments
- C. Set Next Meeting Date

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed or executive meeting or session of the Board of Commissioners is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Commissioners at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Commissioners may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:
Texas Government Code Section:

551-074 Discuss personnel or to hear complaints against personnel.

551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on October 13, 2022.

By: 
Frank R. Rose, Chairman

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 20____ at _____m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the _____ day of _____, 20____.

By: _____

Jefferson County Clerk

Return File Copy To: Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622