

MINUTES OF MEETING

DECEMBER 14, 2022

7:30 A.M.

A meeting was held December 14, 2022, at 7:30 A.M. in the District's office located at 24460 Hwy 124, Hamshire, Texas. Present were Chairman Frank R. Rose and Secretary Reggie Boykin and Commissioner Joel Levingston, Jr.

1. Meeting was called to order at 7:30 A.M. by Chairman Frank R. Rose. He announced that this meeting was being recorded for the purpose of transcribing the minutes.
2. Minutes of previous meeting were read and approved.
3. Office Update -
  - A. Commissioners reviewed the districts regular checks written November 30, 2022 to December 15, 2022.
  - B. Commissioners reviewed the monthly financial report presented by Shanna Verret which showed an ending fund balance of \$1,317,913.24 an increase of \$54,668.24 from last month.
  - C. Commissioners reviewed the insurance summary that was submitted, showing a loss of \$1,239.46 for active employees and a profit of \$17,141.48 for retirees.
  - D. A discussion was held to approve obtaining a credit card for the District. Motion was made by Commissioner Boykin and seconded by Commissioner Levingston. All vote AYE.
  - E. The Commissioners tabled the agenda item to adopt the Right of Entry Survey Access Agreement.
  - F. Commissioner Boykin will not be submitting his name for nomination to the Board of the Appraisal District.
  - G. Shanna Verret informed the Commissioners that they all will need to set up an online account on TCDRS to obtain information regarding their retirement statements.
  - H. The Commissioners went into executive session in accordance with Texas Government Code Section 551.074 regarding personnel. They have stated that applications deadline for the General Manager position will close December 31, 2022. The Commissioners have set a date and time to conduct interviews at 4:00pm on January 5, 2023.
5. Project/Equipment Update –
  - A. Equipment Update
    1. Superintendent Folsom reported that all equipment is up and running.
  - B. Project Update –
    1. Apex/Targa Pipeline Crossing – No Right of Entry Survey Access Agreement will be adopted for surveyors, as it is the landowners right to give them permission
    2. Projects in Progress –
      - a) D. Tobey – Powers Rd –The District is installing 2- 84” x 25’ pipes in the crossing to alleviate drainage from I-10.
      - b) Tazz RV Park – Clearing of the right-of-way is in progress. Neighboring property owners are pumping waste into the ditch
      - c) Rose Ditch – E. Hamshire Rd
    3. Upcoming Projects –
      - a) Broussard Property – E. Hamshire Rd
      - b) Levingston Ranch – Levingston Ranch Rd – Mow, spray and install pipe
      - c) A. Mitchell – E Hamshire Rd – needs pipe installed for crossing to gain access to adjoining property.
    4. Mayhaw Bayou Study – Have not received an update on the study
  5. Project/Equipment Update –

B. Project Update –

5. Sauge Property – Brush Island Rd. – The crossing that was damaged by a concrete truck overturning did not cause any damage to the pipe the District had installed.

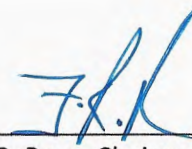
6. New Business –

A. No Meeting Updates

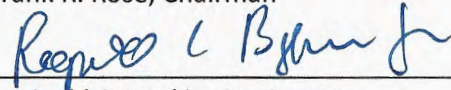
B. No Board Comments

C. Next regular meeting date was set for Wednesday, January 18, 2023 at 7:30 a.m.

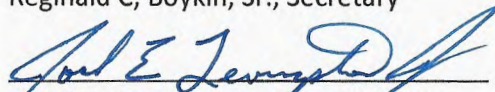
With no further business, meeting adjourned at 8:22 a.m.



Frank R. Rose, Chairman



Reginald C. Boykin, Sr., Secretary



Joel E. Levingston, Jr., Commissioner

**DRAINAGE DISTRICT No. 3**  
**Jefferson County, Texas**

**Maintaince Operations Fund**  
**Expenditures**

DATE	CHECK NO	PAYEE	AMOUNT	DESCRIPTION
11/30/2022	12579	PAYROLL ACCOUNT	12,678.00	Salary & Auto Allowance
11/30/2022	ACH	FICA	5,103.76	FICA Taxes
11/30/2022	ACH	Texas County & District Retirement System	1,921.02	Retirement
11/30/2022	12580	Amwins Group	3,154.80	Insurance
11/30/2022	12581	Tri-Con	3,941.81	Diesel
11/30/2022	12582	Office Depot	155.95	Office Supplies
11/30/2022	12583	Sam's Club	78.74	Misc. Supplies
11/30/2022	12584	Centerpoint Energy	89.22	Natural Gas
11/30/2022	12585	Windstream	298.60	Telephone
11/30/2022	12586	AT&T	120.89	Telephone
11/30/2022	12587	Entergy	232.91	Electricity
11/30/2022	12588	Jux Technologies	62.50	Web Hosting
11/30/2022	12589	Texas Dept of Agriculture	75.00	Dues
11/30/2022	12590	Victor Insurance Managers	100.00	Bonds
11/30/2022	12591	Texas A&M Agrilife Extension	100.00	Training & Education
			<b>28,113.20</b>	
12/15/2022	12592	Payroll Account	10,128.00	Salaries
12/15/2022	12593	Southeast Tx Gov't Employees Benefit Pool	15,474.58	Insurance
12/15/2022	12594	County Treasurer, Life Insurance	23.99	Insurance
12/15/2022	12595	Western Auto	14.38	Hardware
12/15/2022	12596	Tractor Supply	159.71	Equipment Repairs
12/15/2022	12597	Centerpoint Energy	406.13	Natural Gas
12/15/2022	12598	West Jefferson Co. MWD	28.77	Water
12/15/2022	12599	Hamshire Waste	68.00	Waste Disposal
12/15/2022	12600	Postmaster	76.00	Dues & Subscriptions
12/15/2022	12601	Jux Technologies	68.00	Dues & Subscriptions
12/15/2022	12602	Jefferson Central Appraisal District	2,020.90	Appraisal District Fees
			<b>28,468.46</b>	
		<b>TOTAL</b>	<b>56,581.66</b>	

**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
 November 2022

	Nov 22	Budget	Oct - Nov 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>REVENUES</b>					
101 - Current Taxes	78,408.61	62,660.67	80,548.92	125,321.30	751,928.00
102 - Delinquent Taxes	3,099.47	666.67	4,640.16	1,333.30	8,000.00
103 - Interest	0.00	83.33	3,318.94	166.70	1,000.00
104 - Rendition Penalty	0.00	0.00	0.00	0.00	0.00
106 - Miscellaneous	0.00	0.00	630.62	0.00	0.00
<b>Total REVENUES</b>	<b>81,508.08</b>	<b>63,410.67</b>	<b>89,138.64</b>	<b>126,821.30</b>	<b>760,928.00</b>
<b>Total Income</b>	<b>81,508.08</b>	<b>63,410.67</b>	<b>89,138.64</b>	<b>126,821.30</b>	<b>760,928.00</b>
<b>Gross Profit</b>	<b>81,508.08</b>	<b>63,410.67</b>	<b>89,138.64</b>	<b>126,821.30</b>	<b>760,928.00</b>
<b>Expense</b>					
<b>1 - SALARIES</b>					
1002 - Clerical	4,197.00	4,197.33	8,394.00	8,394.70	50,368.00
1009 - Dept Head / Foreman	6,395.00	6,395.83	12,790.00	12,791.70	76,750.00
1010 - Commissioners	900.00	900.00	1,800.00	1,800.00	10,800.00
1015 - Extra Help	0.00	3,166.67	0.00	6,333.30	38,000.00
1048 - Equipment Operators/Asst	9,664.00	13,955.58	19,328.00	27,911.20	167,467.00
<b>Total 1 - SALARIES</b>	<b>21,156.00</b>	<b>28,615.41</b>	<b>42,312.00</b>	<b>57,230.90</b>	<b>343,385.00</b>
<b>2 - FRINGE BENEFITS</b>					
2001 - FICA Expenses	1,628.38	2,538.50	3,256.76	5,077.00	30,462.00
2002 - Retirement	1,921.02	1,988.42	3,842.04	3,976.80	23,861.00
2003 - Insurance	18,325.82	23,227.25	35,109.69	46,454.50	278,727.00
2004 - Worker's Compensation	0.00	916.67	190.00	1,833.30	11,000.00
2006 - Auto Allowance	1,650.00	1,650.00	3,300.00	3,300.00	19,800.00
2007 - Retirement Wage Contg	0.00	2,916.67	0.00	5,833.30	35,000.00
2008 - Health Ins. Savings Acct	0.00	1,000.00	0.00	2,000.00	12,000.00
<b>Total 2 - FRINGE BENEFITS</b>	<b>23,525.22</b>	<b>34,237.51</b>	<b>45,698.49</b>	<b>68,474.90</b>	<b>410,850.00</b>
<b>3 - MATERIALS &amp; SUPPLIES</b>					
3006 Batteries	0.00	250.00	0.00	500.00	3,000.00
3008 Bolts Nuts Nails & Screws	0.00	83.33	0.00	166.70	1,000.00
3009 Antifreeze & Coolant	0.00	166.67	0.00	333.30	2,000.00
3010 Books & Printed Matter	459.00	416.67	459.00	833.30	5,000.00
3012 Prints, Maps & Etc	0.00	83.33	0.00	166.70	1,000.00
3014 Chains & Hooks	0.00	66.67	0.00	133.30	800.00
3016 Chemicals Weed Control	0.00	2,166.67	0.00	4,333.30	26,000.00
3018 Cleaners & Solvents	0.00	125.00	0.00	250.00	1,500.00
3019 - Additives & Lubricants	0.00	208.33	0.00	416.70	2,500.00
3020 Metal Culvert Pipe	0.00	4,166.67	0.00	8,333.30	50,000.00
3022 Copying Supplies	0.00	166.67	0.00	333.30	2,000.00



**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
**November 2022**

	Nov 22	Budget	Oct - Nov 22	YTD Budget	Annual Budget
3027 Electrical Supplies	0.00	250.00	0.00	500.00	3,000.00
3030 Fencing Material	0.00	541.67	0.00	1,083.30	6,500.00
3032 Concrete, Sand, Aggregat	0.00	833.33	0.00	1,666.70	10,000.00
3034 Diesel Fuel	3,941.81	4,166.67	3,941.81	8,333.30	50,000.00
3036 Diesel Fuel ON ROAD	0.00	1,666.67	0.00	3,333.30	20,000.00
3037 Gasoline	0.00	583.33	0.00	1,166.70	7,000.00
3040 Hardware - Misc	0.00	250.00	0.00	500.00	3,000.00
3041 Hose & Fittings & Filters	0.00	833.33	0.00	1,666.70	10,000.00
3048 Lumber, Timbers, Rope	0.00	208.33	0.00	416.70	2,500.00
3050 Medical & Safety	0.00	250.00	0.00	500.00	3,000.00
3051 Motor Oil & Grease	0.00	833.33	0.00	1,666.70	10,000.00
3056 Paint & Brushes	0.00	83.33	0.00	166.70	1,000.00
3072 Rope Wire Manila & Burlap	0.00	66.67	0.00	133.30	800.00
3073 Spare Parts, Heavy Equip	0.00	83.33	0.00	166.70	1,000.00
3077 Computer Supplies	0.00	125.00	0.00	250.00	1,500.00
3078 Office Supplies	284.91	208.33	284.91	416.70	2,500.00
3080 Steel Angle Iron Rods, Etc	0.00	208.33	0.00	416.70	2,500.00
3083 Tires & Tubes	0.00	750.00	0.00	1,500.00	9,000.00
3084 Minor Equipment	0.00	833.33	0.00	1,666.70	10,000.00
3095 Welding Supplies	0.00	166.67	0.00	333.30	2,000.00
3099 Sundry	78.74	166.67	78.74	333.30	2,000.00
<b>Total 3 - MATERIALS &amp; SUPPLIES</b>	<b>4,764.46</b>	<b>21,008.33</b>	<b>4,764.46</b>	<b>42,016.70</b>	<b>252,100.00</b>
<b>4 - MAINTENANCE &amp; UTILITES</b>					
4001 Cooling and Heating	0.00	83.33	0.00	166.70	1,000.00
4009 Building & Structure	0.00	291.67	0.00	583.30	3,500.00
4010 Tractors & Mowers	0.00	1,041.67	0.00	2,083.30	12,500.00
4011 Equipment Repairs	109.72	4,166.67	674.36	8,333.30	50,000.00
4013 Marine Craft	0.00	166.67	0.00	333.30	2,000.00
4014 - Auto - Truck	0.00	250.00	7.00	500.00	3,000.00
4015 Communication Equip	0.00	125.00	0.00	250.00	1,500.00
4020 Miscellaneous	0.00	41.67	0.00	83.30	500.00
4030 Tools	0.00	250.00	0.00	500.00	3,000.00
4051 Freight	0.00	25.00	0.00	50.00	300.00
4052 Postage	180.00	41.67	180.00	83.30	500.00
4053 Natural Gas/Butane	89.22	308.33	175.50	616.70	3,700.00
4054 Telephone	539.41	500.00	958.99	1,000.00	6,000.00
4056 Electricity	232.91	500.00	556.54	1,000.00	6,000.00
4057 Water & Sewer	28.77	166.67	62.01	333.30	2,000.00
4058 Garbage Waste Disposal	68.00	100.00	136.00	200.00	1,200.00
<b>Total 4 - MAINTENANCE &amp; UTILITES</b>	<b>1,248.03</b>	<b>8,058.35</b>	<b>2,750.40</b>	<b>16,116.50</b>	<b>96,700.00</b>

**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
 November 2022

	Nov 22	Budget	Oct - Nov 22	YTD Budget	Annual Budget
<b>5 - MISCELLANEOUS SERVICES</b>					
5009 Professional Services	0.00	833.33	0.00	1,666.70	10,000.00
5021 Dues & Subscriptions	205.50	208.33	618.50	416.70	2,500.00
5027 Engineering Fees	0.00	833.33	0.00	1,666.70	10,000.00
5028 Assessor/Collector Fees	0.00	166.67	0.00	333.30	2,000.00
5029 Attorney Fees	0.00	833.33	0.00	1,666.70	10,000.00
5031 Filing, Records & Photos	0.00	8.33	0.00	16.70	100.00
5032 Accounting Services	0.00	41.67	0.00	83.30	500.00
5036 Treasurer Commision	0.00	83.33	1,462.86	166.70	1,000.00
5038 Supplemenal Tax Refunds	0.00	166.67	0.00	333.30	2,000.00
5040 Insurance Autos & Trucks	0.00	500.00	0.00	1,000.00	6,000.00
5041 Insurance Property	0.00	416.67	0.00	833.30	5,000.00
5043 Insurance General Liab	0.00	166.67	7.00	333.30	2,000.00
5044 Insurance Official Liab	0.00	166.67	0.00	333.30	2,000.00
5045 Bonds Surety & Notary	100.00	83.33	193.00	166.70	1,000.00
5053 Equipment Rental	0.00	1,416.67	480.00	2,833.30	17,000.00
5054 Contract Aerial Spraying	0.00	1,333.33	0.00	2,666.70	16,000.00
5055 Contract Spraying	0.00	1,500.00	0.00	3,000.00	18,000.00
5062 Travel & Meeting Expense	0.00	66.67	0.00	133.30	800.00
5064 Training & Education	100.00	125.00	100.00	250.00	1,500.00
5074 Independent Auditor Fees	1,075.00	1,750.00	1,075.00	3,500.00	21,000.00
5095 Bank Service Charges	0.00	250.00	0.00	500.00	3,000.00
5098 Appraisal District Fees	0.00	750.00	0.00	1,500.00	9,000.00
5099 Sundry	0.00	83.33	0.00	166.70	1,000.00
<b>Total 5 - MISCELLANEOUS SERVICES</b>	<b>1,480.50</b>	<b>11,783.33</b>	<b>3,936.36</b>	<b>23,566.70</b>	<b>141,400.00</b>
<b>6 - CAPITAL OUTLAY</b>					
6001 Office Machines	0.00	375.00	0.00	750.00	4,500.00
6002 Excavation Equipment	0.00	14,583.33	0.00	29,166.70	175,000.00
6011 Machinery & Equipment	0.00	8,333.33	0.00	16,666.70	100,000.00
6014 Building & Structures	0.00	3,416.67	0.00	6,833.30	41,000.00
6022 Furniture & Fixtures	0.00	416.67	0.00	833.30	5,000.00
6042 Auto Truck & Trailer	0.00	4,166.67	0.00	8,333.30	50,000.00
6045 Land/ROW Acquisitions	0.00	416.67	0.00	833.30	5,000.00
<b>Total 6 - CAPITAL OUTLAY</b>	<b>0.00</b>	<b>31,708.34</b>	<b>0.00</b>	<b>63,416.60</b>	<b>380,500.00</b>
<b>Reconciliation Discrepancies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>52,174.21</b>	<b>135,411.27</b>	<b>99,461.71</b>	<b>270,822.30</b>	<b>1,624,935.00</b>
<b>Net Ordinary Income</b>	<b>29,333.87</b>	<b>-72,000.60</b>	<b>-10,323.07</b>	<b>-144,001.00</b>	<b>-864,007.00</b>

10:13 AM

12/07/22

Accrual Basis

**DRAINAGE DISTRICT No. 3**  
**Profit & Loss Budget Performance**  
November 2022

	<u>Nov 22</u>	<u>Budget</u>	<u>Oct - Nov 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Other Income/Expense					
Other Expense					
Transfer Account	23,102.00	0.00	23,102.00	0.00	0.00
<b>Total Other Expense</b>	<u>23,102.00</u>	<u>0.00</u>	<u>23,102.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	-23,102.00	0.00	-23,102.00	0.00	0.00
<b>Net Income</b>	<u><u>6,231.87</u></u>	<u><u>-72,000.60</u></u>	<u><u>-33,425.07</u></u>	<u><u>-144,001.00</u></u>	<u><u>-864,007.00</u></u>

**DRAINAGE DISTRICT No. 3**  
**Statement of Cash Flows**  
November 2022

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	<u>Nov 22</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	6,231.87
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	44.84
EMPLOYEE PAID EXPENSES:202-0400 Employee Insurance	760.38
Net cash provided by Operating Activities	<u>7,037.09</u>
Net cash increase for period	7,037.09
Cash at beginning of period	<u>1,290,914.72</u>
Cash at end of period	<u><u>1,297,951.81</u></u>



GROUP: DD3 Active  
 PERIOD: 1/1/2022-12/31/2022

**SUMMARY REPORT**

MONTH	PAID MEDICAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID VISION CLAIMS	% OF TOTAL CLAIMS PAID	PAID DENTAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID PRESCRIPTION CLAIMS	% OF TOTAL CLAIMS PAID	TOTAL CLAIMS PAID	ADMIN	TOTAL EXPENSES	BILLED PREMIUM	NET PROFIT/(LOSS)
January	\$ 72,504.79	97.93%	\$ -	0.00%	\$ -	0.00%	\$ 1,535.44	2.07%	\$ 74,040.23	\$ 6,663.62	\$ 80,703.85	\$ 13,712.75	\$ (66,991.10)
February	\$ 13,847.74	62.66%	\$ -	0.00%	\$ -	0.00%	\$ 8,251.28	37.34%	\$ 22,099.02	\$ 1,988.91	\$ 24,087.93	\$ 13,712.75	\$ (10,375.18)
March	\$ 4,781.97	60.19%	\$ 52.00	0.65%	\$ 80.00	0.00%	\$ 3,031.39	38.15%	\$ 7,945.36	\$ 715.08	\$ 8,660.44	\$ 13,712.75	\$ 5,052.31
April	\$ 455.85	9.60%	\$ -	0.00%	\$ 2,340.67	0.00%	\$ 1,953.70	41.13%	\$ 4,750.22	\$ 427.52	\$ 5,177.74	\$ 13,712.75	\$ 8,535.01
May	\$ 297.04	3.37%	\$ -	0.00%	\$ -	0.00%	\$ 8,514.94	96.63%	\$ 8,811.98	\$ 793.08	\$ 9,605.06	\$ 9,776.98	\$ 171.92
June	\$ 887.43	30.47%	\$ -	0.00%	\$ 1,020.00	0.00%	\$ 1,005.38	34.52%	\$ 2,912.81	\$ 262.15	\$ 3,174.96	\$ 13,253.70	\$ 10,078.74
July	\$ 252.87	11.29%	\$ -	0.00%	\$ 400.00	0.00%	\$ 1,587.89	70.86%	\$ 2,240.76	\$ 201.67	\$ 2,442.43	\$ 13,253.70	\$ 10,811.27
August	\$ 2,545.97	-27.93%	\$ -	0.00%	\$ -	0.00%	\$ (11,660.96)	127.93%	\$ (9,114.99)	\$ (820.35)	\$ (9,935.34)	\$ 17,557.03	\$ 27,492.37
September	\$ 7,613.30	74.62%	\$ -	0.00%	\$ -	0.00%	\$ 2,589.08	25.38%	\$ 10,202.38	\$ 918.21	\$ 11,120.59	\$ 16,796.65	\$ 5,676.06
October	\$ 1,554.46	32.60%	\$ -	0.00%	\$ 475.00	0.00%	\$ 2,738.45	57.44%	\$ 4,767.91	\$ 429.11	\$ 5,197.02	\$ 13,712.75	\$ 8,515.73
November													
December													
TOTALS	\$ 104,741.42	81.41%		0.00%	\$ 4,315.67	0.00%	\$ 19,546.59	15.19%	\$ 128,655.68	\$ 11,579.01	\$ 140,234.69	\$ 139,201.81	\$ (1,032.88)
MONTHLY AVERAGE	\$ 10,474.14		\$ 5.20		\$ 431.57		\$ 1,954.66		\$ 12,865.57	\$ 1,157.90	\$ 14,023.47	\$ 13,920.18	\$ (103.29)
ANNUAL PROJECTIONS	\$ 125,689.70		\$ 62.40		\$ 5,178.80		\$ 23,455.91		\$ 154,386.82	\$ 13,894.81	\$ 168,281.63	\$ 167,042.17	\$ (1,239.46)
PROJECTED MONTHLY AVERAGE PER ENROLLEE	\$ 1,745.69		\$ 0.87		\$ 71.93		\$ 325.78		\$ 2,144.26				
PROJECTED MONTHLY AVERAGE PER MEMBER	\$ 1,163.79		\$ 0.58		\$ 47.95		\$ 217.18		\$ 1,429.51				



GROUP: DD3 Retirees  
 PERIOD: 1/1/2022-12/31/2022

**SUMMARY REPORT**

MONTH	PAID MEDICAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID VISION CLAIMS	% OF TOTAL CLAIMS PAID	PAID DENTAL CLAIMS	% OF TOTAL CLAIMS PAID	PAID PRESCRIPTION CLAIMS	% OF TOTAL CLAIMS PAID	TOTAL CLAIMS PAID	ADMIN	TOTAL EXPENSES	BILLED PREMIUM
January	\$ 346.00	93.26%	\$ -	0.00%	\$ -	0.00%	\$ 25.00	6.74%	\$ 371.00	33.39	\$ 404.39	\$ 1,674.41
February	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 1.58	100.00%	\$ 1.58	0.14	\$ 1.72	\$ 1,674.41
March	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 8.14	100.00%	\$ 8.14	0.73	\$ 8.87	\$ 1,674.41
April	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 27.80	100.00%	\$ 27.80	2.50	\$ 30.30	\$ 1,674.41
May	\$ 33.74	45.09%	\$ -	0.00%	\$ -	0.00%	\$ 41.08	54.91%	\$ 74.82	6.73	\$ 81.55	\$ 1,740.64
June	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 10.94	100.00%	\$ 10.94	0.98	\$ 11.92	\$ 1,740.64
July	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 41.08	100.00%	\$ 41.08	3.70	\$ 44.78	\$ 1,740.64
August	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 7.46	100.00%	\$ 7.46	0.67	\$ 8.13	\$ 1,740.64
September	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 2.98	100.00%	\$ 2.98	0.27	\$ 3.25	\$ 1,740.64
October	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 5.78	100.00%	\$ 5.78	0.52	\$ 6.30	\$ 1,740.64
November												
December												
TOTALS	\$ 379.74	68.85%	\$ -	0.00%	\$ -	0.00%	\$ 171.84	31.15%	\$ 551.58	49.64	\$ 601.22	\$ 17,141.48
MONTHLY AVERAGE	\$ 37.97		\$ -		\$ -		\$ 17.18		\$ 55.16	\$ 4.96	\$ 60.12	\$ 1,714.15
ANNUAL PROJECTIONS	\$ 455.69		\$ -		\$ -		\$ 206.21		\$ 661.90	\$ 59.57	\$ 721.47	\$ 20,569.78
PROJECTED MONTHLY AVERAGE PER ENROLLEE	\$ 37.97		\$ -		\$ -		\$ 17.18		\$ 55.16			
PROJECTED MONTHLY AVERAGE PER MEMBER	\$ 37.97		\$ -		\$ -		\$ 17.18		\$ 55.16			

# DRAINAGE DISTRICT NO. 3

Jefferson County, Texas

## SURVEY ACCESS FORM

State of TEXAS

Tract No.: \_\_\_\_\_

County of JEFFERSON

Date: \_\_\_\_\_

Property Owner /  
Easement Owner:

\_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact Person:

\_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

NOTES AND SPECIAL INSTRUCTIONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The environmental surveys include work to conduct wetland delineation, T&E surveys, and archeological surveys. Civil survey will be topographic surveys, boundary surveys, and ditch profiles.

PROPERTY DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To the extent the properties are not owned by the District in fee, the District is not authorized to approve on behalf of the underlying ownership.

\_\_\_\_\_

# DRAINAGE DISTRICT NO. 3

Jefferson County, Texas

Access and license is hereby granted unto \_\_\_\_\_,  
whose mailing address is \_\_\_\_\_, its  
agents and employees to enter upon the above described premises to conduct survey operations including  
the placement of stakes, line of sight clearing, geotechnical soil borings, and environmental/archaeological  
and appraisal studies related to the routing of a proposed pipeline.

**The District shall not be liable or responsible for, and shall be saved and held harmless by  
\_\_\_\_\_ from and against any and all suits, actions, losses, damages, claims, or  
liability of any character, type, or description, including all expenses of litigation, court costs,  
attorney's fees, and engineering fees for injury or death to any person, or injury to any property,  
received or sustained by any person or persons or property, caused by the negligence, gross  
negligence, willful misconduct or strict liability of \_\_\_\_\_ in the performance of  
this agreement.**

\_\_\_\_\_ further agrees  
to defend, with counsel of its choice, at its own expense, and on behalf of the District and in \_\_\_\_\_ the  
name of Jefferson County Drainage District No. 3 any claim or litigation brought in connection with  
any such injury, death, or damage.

Before civil and environmental surveying is begun, \_\_\_\_\_ will furnish to the  
District a Certificate of Insurance protecting Jefferson County Drainage District No. 3 (as an  
additional named insured) against any claims for personal injuries or damages to property resulting  
from the operations of \_\_\_\_\_, its agents, servants, employees,  
and contractors under this permit. Insurance is to be supplied in accordance with the attached  
Schedule A.

**NAME OF COMPANY**

**LANDOWNER / EASEMENT OWNER**

\_\_\_\_\_

\_\_\_\_\_  
Printed Name / District Representative

By: \_\_\_\_\_  
*Signature*

By: \_\_\_\_\_  
*Signature*

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_



# DRAINAGE DISTRICT NO. 3

Jefferson County, Texas

## SCHEDULE A Jefferson County Drainage District No. 3 Insurance Requirements

I. Commercial General Liability Limits:

Each Occurrence	\$1,000,000
Fire Damage to Rented Premises	\$ 100,000
Medical Expenses	\$ 5,000
Personal & Adv. Injury	\$1,000,000
General Aggregate	\$2,000,000
Products-Comp/Ops Aggregate	\$2,000,000

II. Auto Liability Limits:

Combined Single Limits for Owned, Hired & Non-Owned	\$1,000,000
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III. Umbrella Liability Limits:

Each Occurrence	\$1,000,000
Aggregate	\$1,000,000

IV. Worker's Compensation Limits:

Workers' Compensation	Statutory
Employer's Liability	\$ 500,000/500,000/500,000

Prior to commencement of work, Applicant shall furnish **ACORD 25 (2010/05)** certificates naming **Jefferson County Drainage District No. 3 as Certificate Holder**, verifying coverage and limits outlined above and other provision set forth below. Such insurance shall be provided by carriers rated by AM Best & Company and deemed acceptable by the District.

Certificates shall document **Waiver of Subrogation** provisions in favor of the District on Commercial General Liability, Auto Liability, Umbrella Liability, and Workers Compensation policies.

Certificates shall document **Additional Insured** provisions in favor of the District on Commercial General Liability, Auto Liability, and Umbrella Liability.

Certificates shall document reasonable cancellation provisions to protect the interests of the District.

Coverage and Limits set forth above are minimum requirements and may be adjusted by the District to include higher limits and other coverage such as Professional Liability, Pollution Liability, USL&H, Jones Act, and Protection & Indemnity.